



Each Child, Every Day

St. Lucie Public Schools

Purchasing Department

9461 Brandywine Lane

Port St. Lucie, Florida 34986

Voice – (772) 429-3980 Fax – (772) 429-3999

SUPERINTENDENT

E. Wayne Gent

September 15, 2021

Tow Masters of Port St. Lucie, Inc.
1325 SW Biltmore Street
Port St. Lucie, FL 34983
Attention: William Ricks

Subject: Notice of Award
ITB Number: 22-01
Title: Towing Services

Contract Term: September 15, 2021 through September 14, 2022
Option Year 1- September 15, 2022 through September 14, 2023
Option Year 2 - September 15, 2023 through September 14, 2024

Dear Mr. Ricks,

This is to advise you that on September 14, 2021 the School Board of St. Lucie County, Florida accepted the recommendation to award your firm a contract for Invitation to Bid (ITB) 22-01 Towing Services. This acceptance is subject to compliance with contract terms and conditions and all pertinent laws of the State of Florida and instructions as determined by the General Counsel for the School Board.

If you are not a registered vendor with St. Lucie Public Schools, please visit our website at www.stlucieschools.org, Business Services, Purchasing and complete our online vendor application as soon as possible.

Please provide a certificate of insurance as required per contract terms and conditions.

Your insurance company is required to have the School Board of St. Lucie County, Florida, named as an additional insured, no work shall commence until the certificate is received by St. Lucie Public Schools, Purchasing Department. Please be sure to advise your insurance carrier.

Purchase orders will be issued to ensure the encumbrance of funds for payment of services of the awarded contract. Do not proceed with services until you have a purchase order. Failure to do so may result in non-payment.

Thank you for your continued interest in working with St. Lucie Public Schools.

Sincerely,

Donna Sapp

Donna Sapp
Purchasing Specialist